

BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 16, 17, 2004

Division: Monroe County

Bulk Item: YES XXX NO

Department: Fixed Asset Surplus

AGENDA ITEM WORDING: Approval to advertise surplus equipment for bids, approval to remove surplus equipment from inventory for disposal and/or salvage.

ITEM BACKGROUND: See attached schedule

PREVIOUS RELEVANT BOCC ACTION: N/A

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATION:

TOTAL COST: N/A BUDGETED: Yes No

COST TO COUNTY: N/A SOURCE OF FUNDS: N/A

REVENUE PRODUCING: Yes No AMOUNT PER MTH YEAR

APPROVED BY: County Atty OMB/Purchasing Risk Management

Prepared by: Divina D. Speer
Print Name: Divina D. Speer, Deputy Clerk

DIVISION DIRECTOR APPROVAL: Sandra Carlile
Print Name: SANDRA CARLILE, Finance Director

DOCUMENTATION: Included YES To Follow Not Required

DISPOSITION: Agenda Item # C9

Board of County Commissioner
June 16, 17, 2004

SCHEDULE OF SURPLUS ITEMS		ITEM BACKGROUND	AMOUNT		BOCC ACTION
			Original	Estimated	
County ID #	Description		Value	Present Value	need approval to-
1 0905-024	82 Ford F350 Utility Truck	beyond economical repair	\$1,575.00	\$1,500.00	remove from inventory and dispose
2 0920-428	92 Chev 1500 Pickup	beyond economical repair	\$9,492.00	\$0.00	remove from inventory and dispose
3 0920-435	90 Chev 3500 CC Flat	beyond economical repair	\$16,496.00	\$500.00	remove from inventory and dispose
4 0940-031	Phelan Lowboy	beyond economical repair	\$13,609.00	\$1,500.00	remove from inventory and dispose
5 1001-495	94 Buick Century	beyond economical repair	\$11,097.00	\$0.00	remove from inventory and dispose
6 3000-094	92 Chev 1500 Pickup	beyond economical repair	\$9,492.00	\$0.00	remove from inventory and dispose
7 0903-695	94 Dodge Cargo Van	beyond economical repair	\$10,385.75	\$800.00	remove from inventory and dispose
8 0910-055	94 Ford F150 w/box	beyond economical repair	\$11,279.00	\$0.00	remove from inventory and dispose
9 0940-301	Rayco Stump Grinder	beyond economical repair	\$12,000.00	\$2,000.00	remove from inventory and dispose
10 0940-253	90 Chev 2500 Pickup	beyond economical repair	\$13,489.00	\$0.00	remove from inventory and dispose
11 0944-005	83 Ford F800 Oil Distributor	beyond economical repair	\$41,484.00	\$2,500.00	remove from inventory and dispose
12 NA	Mustang Dynamometer (Speedometer Calibratin Machine)	beyond economical repair	NA	\$1,500.00	remove from inventory and dispose
13 3300-090	91 Ford Aerostar	beyond economical repair	\$11,659.00	\$350.00	remove from inventory and dispose
14 0901-146	CAS Auto Diag System	beyond economical repair	\$2,557.00	\$0.00	remove from inventory and dispose
15 0901-202	Robinaire Freon Tester	beyond economical repair	NA	\$0.00	remove from inventory and dispose
16 0701-195	Jukebox	beyond economical repair	\$1,087.50	\$0.00	remove from inventory and dispose
17 1701-196	Jukebox	beyond economical repair	\$1,087.50	\$0.00	remove from inventory and dispose
18 0701-227	Jukebox	beyond economical repair	\$855.00	\$0.00	remove from inventory and dispose
19 0701-228	Jukebox	beyond economical repair	\$855.00	\$0.00	remove from inventory and dispose
20 0701-214	Computer	beyond economical repair	\$1,721.00	\$0.00	remove from inventory and dispose
21 0701-226	Computer	beyond economical repair	\$947.00	\$0.00	remove from inventory and dispose
22 1200-120	Computer	beyond economical repair	\$1,003.00	\$0.00	remove from inventory and dispose

MONROE COUNTY INVENTORY DELETION REQUEST

TO: Divina Speer, Property Clerk
Finance Department, Stop #8

FROM:

Roy Sanchez
Fleet Management Services

DATE: May 28, 2004

County Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
0905/024	DJF37G1CCB08644	82 FORD F350 UTILITY TK	MCSO USED	N/A / 1,500.00
0920/428	1GCEC14Z2NE185478	92 CHEV 1500 PICKUP	MAY 1992	9,492.00 / SALV.
0920/435	1GBHR33N4LF302219	90 CHEV 3500 CC FLAT	APRIL 1990	16,496.00 / 500.00
0940/031	8099	PHELAN LOWBOY	AUG 1980	13,609.00 / 1,500.00
1001/495	1G4AG55M6R6490572	94 BUICK CENTURY	JUNE 1994	11,097.00 / SALV.
3000/094	1GCEC14Z4NE171209	92 CHEV 1500 PICKUP	APRIL 1992	9,492.00 / SALV.
0903/695	2B7GB11X8RK181595	94 DODGE CARGO VAN	SEPT 1994	10385.75 / 800.00
0910/055	1FTEF15Y7RNB52950	94 FORD F150 W/ BOX	JUNE 1994	11,279.00 / SALV.
0940/301	1635A041491	RAYCO STUMP GRINDER	FEB. 1991	12,000.00 / 2,000.00
0940/253	1GCFC24KXLE173718	90 CHEV 2500 PICKUP	MAR 1990	13,489.00 / SALV.
0944/005	1FDPN80I19DVA01656	83 FORD F800 OIL DISTRIBUTOR	OCT 1982	41,484.00 / 2,500.00
N/A	N/A	MUSTANG DYNOMOMETER (SPEEDOMETER CALIBRATION MACHINE)	N/A	N/A / 1,500.00
3300/090	1FTCA14U6MZB52881	91 FORD AEROSTAR	1991	11,659.00 / 350.00

Check appropriate line:

XXX APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS

 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF SAME

 APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY

REASON FOR REQUEST:

ABOVE ITEMS ARE NO LONGER IN USE, HAVE BEEN REPLACED AND/OR IS BEYOND

ECONOMICAL REPAIR. MOST ITEMS HAVE BEEN PREVIOUSLY ADVERTISED.

TOP 6 UNITS OF LIST LOCATED AT THE KEY WEST GARAGE, MIDDLE 6 UNITS LOCATED AT THE MARATHON GARAGE. AND LAST UNIT IS AT THE PK GARAGE.

PREPARED BY: Ron Cherry

DATE: 05/28/04

DIVISION DIRECTOR APPROVAL: Dent Pierce

PRINT NAME: Dent Pierce

[Signature]

Fleet Management Services

DATE: May 28, 2004

017202	02224	ROBINAIR FREON TESTER	SEPT 1990	N/A / SA
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APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY

ITEMS ARE NO LONGER IN USE, OBSOLETE, AND HAVE BEEN REPLACED. ALSO, HAS BEEN ADVERTISED WITH NO BIDS RECEIVED.

DATE: 5/28/05

Ch Price 5/25/04

PRINT NAME: Dent Pierce

MONROE COUNTY INVENTORY DELETION REQUEST

TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

FROM: Joyce Griffin, Office Manager
Supervisor of Election

DATE: _____

<u>M.C.</u> <u>I.D. Number</u>	<u>Serial</u> <u>Number</u>	<u>Asset</u> <u>Description</u>	<u>Date</u> <u>Purchased</u>	<u>Original & Est.</u> <u>Present Value</u>
0701-195	RA8528446	Jukebox	9/30/94	\$1,087.50/\$0
0701-196	R8528364	Jukebox	9/30/94	\$1,087.50/\$0
0701-227	QK8526067-Z	Jukebox	2/28/01	\$855.00/\$0
0701-228	QK8526232-Z	Jukebox	2/28/01	\$855.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

☐ XXXXX APPROVAL TO ADVERTISE FOR BIDS.
☐ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
☐ APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Obsolete – Too costly to upgrade – Not state compliance

PREPARED BY: 
PRINT NAME: JOYCE GRIFFIN

DATE: 5-25-04

DIVISION DIRECTOR APPROVAL: 
PRINT NAME: HARRY SAWYER

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: Joyce Griffin, Office Manager
Supervisor of Election

DATE: _____

<u>M.C.</u> <u>I.D. Number</u>	<u>Serial</u> <u>Number</u>	<u>Asset</u> <u>Description</u>	<u>Date</u> <u>Purchased</u>	<u>Original & Est.</u> <u>Present Value</u>
0701-214	SUS91309348	HP Computer	5/6/99	\$1,721.00/\$0
0701-226	SUS00801168	HP Computer	2/22/00	\$947.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXXX **APPROVAL TO ADVERTISE FOR BIDS.**
_____ **APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.**
_____ **APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO:** _____

REASON FOR REQUEST:

Broken - Beyond economical repair

PREPARED BY: _____

PRINT NAME: JOYCE GRIFFIN

DATE: 5-25-04

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME: HARRY SAWYER

TECHNICAL SERVICES APPROVAL: _____

PRINT NAME: SHEILA BARKER